

**School / Community Based Facilities**

What	Where	Facilities	Costs	Contact
Beeson House	Lintot Square, Southwater, Horsham Tel: 01403 733202	Meeting rooms to seat between 20 and 60 people	Prices on application	Lynn Hully on: <a href="mailto:bookings@southwater.ne">bookings@southwater.ne</a>
Durrington High School Business Centre	The Boulevard, Worthing BN13 1JX Tel:01903 244957	A large meeting room that has capacity for 40 -60 people depending on layout. Includes free Wi Fi, projector and interactive whiteboard and all refreshments	£19.50 per hour, £54.00 per day	Karen Purser Business and Community Manager
Holbrook Tythe Barn	Pondtail Road, Horsham Tel: 01403 750786	A large barn with car parking that can accommodate 60 people	Prices on application	hall.bookings@northhorsham-pc.gov.uk
Horsham Training Centre, Central Sussex College	Hurst Road, Horsham RH12 2DN Tel: 01293 442344	12 training rooms and conference facilities of varying sizes and layouts, for between 10 and 60 delegates, all with starboards	Varies depending on the size of the room	hire@centralsussex.ac.uk
Mitex Centre Millais School	Depot Road, Horsham RH13 5HR Tel: 01403 267890	One training room with state of the art equipment and a Board Room / Meeting Room. Free car parking on site.	£35 per hour	Joan Doe Mitex Co-ordinator
North Heath Hall	St Mark's Lane, Horsham Tel: 01403 750786	A large meeting hall that can seat 240 with a stage at one end and full sound system. There is a large car park at the rear	Price on application	hall.bookings@northhorsham-pc.gov.uk
Roffey Millenium Hall	Crawley Road, Horsham Tel: 01403 750786	A large main hall seating up to 240 which can be divided into two, plus six meeting rooms. Large free car park at the rear.	Prices on application	hall.bookings@northhorsham-pc.gov.uk
St Paul's Professional Centre	St Paul's Catholic College, Jane Murray Way, Burgess Hill RH15 8WA Tel: 01444 873898	Conference facilities located within the school. Food and refreshments can be provided	£32 per hour, refreshments £1 per person and lunch is £6 for a cold buffet and £8 for a hot lunch	Vanessa Hodgkin St Paul's Professional Centre Co-ordinator
St Wilfrids Catholic School	Old Horsham Road, Crawley RH11 8PG Tel: 01293 421421	Conference room seating up to 40 people, with interactive white board and projector.	From £35	Jon Gravenor Facilities Manager

Storrington First School	Spierbridge Road, Storrington RH20 4PG Tel: 01903 742047	Meeting room that can seat between 16 – 20 people, with projector and whiteboard	Varies depending on booking times / days	Rebecca Stables Business Manager
Vale School	Vale Avenue, Worthing BN14 0DB Tel: 01903 872322	A dedicated training room seating up to 14 people, complete the plasma screen. School can provide netbooks and teas / coffees.	Half day is £25, full day is £40.00	Sarah Bloomfield Communications Officer / PA to Headteacher

#### Hotels and Conference Centres

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American Express Community Stadium (AMEX)	Village Way, Brighton BN1 9BL Tel: 01273 878272	9 lounges, 5 concourses, 14 Executive Boxes and outdoor space, all with built in state of the art equipment and facilities. Free car parking for 600 cars and next to Falmer Railway Station.	Day delegate packages range from £35 per person	Nicola White Events Coordinator
Arora Hotel	Southgate Avenue, Crawley RH10 6LW Tel: 01293 555072	13 Conference rooms of various sizes ranging from Boardrooms and meeting rooms to very large Conference facilities. Car park underneath and next to Crawley Railway Station.	Day delegates rates from £45 per person	Lucy Phillips Events Manager
Avisford Park Hotel	Yapton Lane, Walberton, Arundel BN18 0LS Tel: 01243 355300	16 Conference rooms ranging from small syndicate rooms to the Grand Hall. Free car parking, although not near public transport	Day delegate rates from £300 - £35 per person, although are prepared to negotiate for larger events	Tracey Hammerschlag Conference and Events Sales
Chelwood Gate Conference Centre	c/c National Cat Centre, Chelwood Gate, Haywards Heath RH17 7TT Tel: 01825 741370	It has four large meeting rooms which can accommodate up to 40 delegates, which can also be combined to handle groups up to 80. Includes AV equipment, interactive whiteboards, lecterns with laptops and projectors and screens	Price on application	info@chelwood-gate.co.uk

Citibase Horsham	The Courtyard, 30 Worthing Road, Horsham RH12 1SL Tel: 08444 993373	It has two meeting rooms, one that seats up to 5/6 people and one for 10. Both rooms come with refreshments, white board and internet.	£100 per day for the smaller room and £195 per day for the larger room	Tracey Grubb Customer Service Manager
Fontwell Park Racecourse	Fontwell Avenue, Fontwell BN18 0SX Tel:	The Premium Grandstand has 2 Conference Halls and 12 breakout rooms. Free car parking, although not near public transport	Day delegate packages from £40 per person	Rebecca Waddington Event Sales
Goodwood Hotel	Chichester PO18 0QB Tel: 01243 775537	Large conference rooms, meeting rooms and small syndicate rooms	Day delegate rate of £45, 24 hour date £192	events@goodwood.com
Roffey Park Conference Centre	Roffey Park Institute, Forest Road, Horsham RH12 4TB Tel: 01293 851644	A purpose built 20 roomed training and conference centre, with rooms ranging from board rooms to large training rooms and conferences facilities.	Day delegate rate of £65 per person	venue@roffeypark.com
University of Chichester, Bognor Regis Campus	Upper Bognor Road, Bognor Regis PO21 1HR	A wide variety of conference and meeting rooms of varying sizes	Day delegate rate of £35 per person	Phillippa Goldsworthy Conference Organiser